

*file 2100  
Beta*

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INTER-OFFICE CORRESPONDENCE  
RICHMOND, VIRGINIA

RECEIVED  
E. F. MEYER

JUN 16 1978

To: - Distribution Date: June 15, 1978  
From: - E. F. Pierce  
Subject: - Project Beta Coordinators - Quality Assurance

Mike Kirby, Stockton Street, will coordinate all Quality Assurance activities for Project Beta except for the incoming materials. Donnie Ward, Manufacturing Center, will coordinate all activities regarding incoming materials.

Mike will be responsible for the quality of cigarettes and packing at Stockton as well as the packing into shippers and overwrapping at Stockton or outside concerns. He will also be responsible for quality approval of ship, accelerated aging, moisture, sieve, C.V. and smoking tests.

Donnie will be responsible for the quality of all incoming materials and for communicating the component specifications to manufacturing and quality assurance at Stockton Street. He will also coordinate any cold storage activities and quality approval for component taste and odor.

*EFP*  
E. F. Pierce

EFP/ntj

cc: J. A. Crichton	W. J. McKinney
F. L. Daylor	L. F. Meyer
N. O. Fowler	L. L. Robinson
P. N. Gauvin	E. M. Schaaf/W. J. Campbell
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C78-06456

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