

Message

From: Cardetti, Lisa M [Lisa.Cardetti@mallinckrodt.com]
Sent: 7/22/2013 7:11:53 PM
To: McDonald, Nick [Nick.McDonald@mallinckrodt.com]
Subject: RE: MC3 / Mallinckrodt Meeting Minutes
Attachments: Mallinckrodt Collective Draft Agendas- 072213.xlsx

Thanks Nick. This looks good. I have made a few minor changes/additions. I am waiting on Walt's feedback on this agenda, but this can be our rough draft for now.

Thanks,

Lisa

Lisa Cardetti | National Account Manager

Mallinckrodt Pharmaceuticals

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From: McDonald, Nick
Sent: Monday, July 22, 2013 10:48 AM
To: Cardetti, Lisa M
Subject: RE: MC3 / Mallinckrodt Meeting Minutes

Lisa,

I put your agenda into a common template that we are using.
Please review and let me know what you think.

<< File: Mallinckrodt Collective Draft Agendas- 072213.xlsx >>

Thanks,
Nick

From: Cardetti, Lisa M
Sent: Wednesday, July 17, 2013 3:57 PM
To: McDonald, Nick
Subject: RE: MC3 / Mallinckrodt Meeting Minutes

Nick,

Attached is a rough draft of our agenda. I have not received feedback from Walt on it yet, however, it is a start to help with the room requirements.

<< File: OneMallinckrodt Draft Agenda.doc >>

Wed – one room for 30 people, Privacy monitor and key note monitor, no stage riser needed
Thursday – 8-12pm one room for 30 people, Privacy monitor and key note monitor, no stage riser needed
Thursday - 1-5pm two rooms (one can be the original room for 17 people), no privacy monitor or key note monitor needed in additional room (for 10 people)

Please let me know if you have any questions or need anything else further at this time.

Thank you,
Lisa

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From: McDonald, Nick
Sent: Wednesday, July 17, 2013 3:40 PM
To: Mel Megee; Geoff McCall; Conrad Bender; Kim Young; Robert Armstrong; Jim Cross; Grelle, Edward G; McDonald, Nick; Grelle, Edward G; DeFusco, Chris R
Cc: Kildea, Amy E; Brendel, Diane; Milich, Stephanie; Pollard, Pam L; Patterson, Mike E; Cardetti, Lisa M; Roevekamp, Jan L; Werner, Annie; Falcone, Melissa M; Davis, Eric R
Subject: MC3 / Mallinckrodt Meeting Minutes

Team,
Attached are the meeting minutes I captured in our meeting yesterday. Please let me know of any edits.
Also, so everyone is aware the slide deck template and theme was approved by MNK Branding. I'm attaching the deck for the BU leads to distribute amongst your teams to start building content.

Thanks for all of your time and effort.

Nick McDonald

<< File: APPROVED Template for NSM.pptx >> << File: One Mallinckrodt Minutes 7-16-13.doc >>