

Mobile users click here.

Expense Report MP00344850 20150327

Employee Name Michael J Glatt Employee Title
Employee ID 000118882 Cost Center 157011221290 Sales District Manager-20100
Submit Date Mar 27, 2015 Purpose Weekly Expenses
From Date Mar 10, 2015 To Date Mar 25, 2015



Financial Overview	
Total Reported Expenses	\$1,356.54
Less Personal Expenses	\$0.00
Authorized Expenses	\$1,356.54
Less Company Paid Expenses	\$1,356.54
Less Cash Advances	\$0.00

Expense Summary		
Expense Category	Amount	Approved Amount
Non-Travel	\$34.23	
Hotel	\$323.52	
Other Travel	\$12.00	
Meals	\$28.93	
HCP	\$941.86	
Transportation	\$16.00	

Account Distribution	
Account	Amount
6535-157011221290 Sales District Manager-20100	\$34.23
7011-157011221290 Sales District Manager-20100	\$16.00
7012-157011221290 Sales District Manager-20100	\$323.52
7041-157011221290 Sales District Manager-20100	\$28.93
7042-157011221290 Sales District Manager-20100	\$941.86
7084-157011221290 Sales District Manager-20100	\$12.00

Expense Detail								
Type	Date of Expense	<input checked="" type="checkbox"/>	Transaction Amount	Amount	Approved Amount	Purpose	Payment Method	Vendor
HCP Meal - In Office Meal or Refreshment	Mar 10, 2015		\$15.16	\$15.16		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	HY VEE
Approved Amount:					Information:			
Location: WEST DES MOIN/Iowa/United States Description: presentation with snack Total Number of Guests: 6 Non-HCP Guest Details: Heartland Plastic Surgery: 4 office staff, see attached sign in sheet Custom Average Guest Spend: \$2.53 Receipt Type: Regular Receipt (no VAT or CAD tax) Business Line: 045 Ofirmev Allocations: \$15.16, 157011221290 Sales District Manager-20100, Sales District Manager-20100 Guests: Count: 1, Average: \$15.16 EUGENE JOS CHERNY External Doctor 10611 HICKMAN RD								
HCP Meal - In Office Meal or Refreshment	Mar 10, 2015		\$254.58	\$254.58		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	PANERA BREAD
Approved Amount:					Information:			
Location: WDES MOINES/Iowa/United States Description: presentation with breakfast Total Number of Guests: 30 Non-HCP Guest Details: Lakeview surgery Center: 26 office staff, see attached sign in sheet Custom Average Guest Spend: \$8.49 Receipt Type: Regular Receipt (no VAT or CAD tax) Business Line: 045 Ofirmev Allocations: \$254.58, 157011221290 Sales District Manager-20100, Sales District Manager-20100 Guests: Count: 3, Average: \$84.86 GARRETT GRIFFITH LOSH External Doctor 5950 UNIVERSITY AVE STE 265 RICHARD B MERRICK External Doctor 5950 University Ave Ste 265 DOUGLAS L SCHULTE External Doctor 5950 University Ave Ste 265								
HCP Meal - In Office Meal or Refreshment	Mar 10, 2015		\$411.14	\$411.14		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	HY VEE
Approved Amount:					Information:			
Location: WEST DES MOIN/Iowa/United States								

	<div>Description: presentation with lunch</div> <div>Total Number of Guests: 37</div> <div>Non-HCP Guest Details: Capital Orthopedics: 34 office staff, see attached sign in sheet</div> <div>Custom Average Guest Spend: \$11.11</div> <div>Receipt Type: Regular Receipt (no VAT or CAD tax)</div> <div>Business Line: 045 Ofirmev</div> <div>Allocations: \$411.14, 157011221290 Sales District Manager-20100, Sales District Manager-20100</div> <div>Guests: Count: 2, Average: \$205.57</div> <table><tr><td>TERI S FORMANEK</td><td>External</td><td>Doctor</td><td>12499 University Ave Ste 100</td></tr><tr><td>WILLIAM C JACOBSON</td><td>External</td><td>Doctor</td><td>12499 University Ave Ste 210</td></tr></table>								TERI S FORMANEK	External	Doctor	12499 University Ave Ste 100	WILLIAM C JACOBSON	External	Doctor	12499 University Ave Ste 210
TERI S FORMANEK	External	Doctor	12499 University Ave Ste 100													
WILLIAM C JACOBSON	External	Doctor	12499 University Ave Ste 210													
HCP Meal - In Office Meal or Refreshment	Mar 12, 2015		\$21.48	\$21.48		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	PALMERS DELI INGERSOLL								
Approved Amount: <input type="text"/> information																
	<div>Location: Des Moines/Iowa/United States</div> <div>Description: presentation with snack</div> <div>Total Number of Guests: 5</div> <div>Non-HCP Guest Details: IA Ortho: 2 office staff, see attached sign in sheet</div> <div>Custom Average Guest Spend: \$4.30</div> <div>Receipt Type: Regular Receipt (no VAT or CAD tax)</div> <div>Business Line: 045 Ofirmev</div> <div>Allocations: \$21.48, 157011221290 Sales District Manager-20100, Sales District Manager-20100</div> <div>Guests: Count: 2, Average: \$10.74</div> <table><tr><td>CHRISTOPHER BRANDEN VINCENT</td><td>External</td><td>Doctor</td><td>450 LAUREL ST.</td></tr><tr><td>ERIC DOLASH</td><td>External</td><td>Physician Assistant</td><td>450 LAUREL ST</td></tr></table>								CHRISTOPHER BRANDEN VINCENT	External	Doctor	450 LAUREL ST.	ERIC DOLASH	External	Physician Assistant	450 LAUREL ST
CHRISTOPHER BRANDEN VINCENT	External	Doctor	450 LAUREL ST.													
ERIC DOLASH	External	Physician Assistant	450 LAUREL ST													
HCP Meal - In Office Meal or Refreshment	Mar 13, 2015		\$107.30	\$107.30		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	CAFE INDIGO								
Approved Amount: <input type="text"/> information																
	<div>Location: DAVENPORT/Iowa/United States</div> <div>Description: presentation with lunch</div> <div>Total Number of Guests: 8</div> <div>Non-HCP Guest Details: Diamond Medical Spa and Vein: 6 office staff, see attached sign in sheet</div> <div>Custom Average Guest Spend: \$13.41</div> <div>Receipt Type: Regular Receipt (no VAT or CAD tax)</div> <div>Business Line: 005 Xarternis XR</div> <div>Allocations: \$107.30, 157011221290 Sales District Manager-20100, Sales District Manager-20100</div> <div>Guests: Count: 1, Average: \$107.30</div> <table><tr><td>LEROY LOUIS YATES</td><td>External</td><td>Doctor</td><td>3170 E 53RD ST</td></tr></table>								LEROY LOUIS YATES	External	Doctor	3170 E 53RD ST				
LEROY LOUIS YATES	External	Doctor	3170 E 53RD ST													
Office Supplies ^a	Mar 13, 2015		\$21.80	\$21.80		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	Staples								
Approved Amount: <input type="text"/> information																
	<div>Location: ANKENY/Iowa/United States</div> <div>Receipt Type: Regular Receipt (no VAT or CAD tax)</div> <div>Allocations: \$21.80, 157011221290 Sales District Manager-20100, Sales District Manager-20100</div>															
Office Supplies ^b	Mar 14, 2015		\$12.43	\$12.43		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	Staples								
Approved Amount: <input type="text"/> information																
	<div>Location: ANKENY/Iowa/United States</div> <div>Receipt Type: Regular Receipt (no VAT or CAD tax)</div> <div>Allocations: \$12.43, 157011221290 Sales District Manager-20100, Sales District Manager-20100</div>															
Travel - Other Travel Expenses	Mar 14, 2015		\$6.00	\$6.00		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	AMEX FEE SHLNWH								
Approved Amount: <input type="text"/> information																
	<div>Location: 08004558640/Arizona/United States</div> <div>Receipt Type: No receipt</div> <div>Other Travel Expense Type: Amex Fee</div> <div>Allocations: \$6.00, 157011221290 Sales District Manager-20100, Sales District Manager-20100</div>															
HCP Meal - In Office Meal or Refreshment	Mar 16, 2015		\$120.21	\$120.21		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	PALMERS DELI ANKENY								

		Approved Amount:				Information:	
		Location: ANKENY/Iowa/United States Description: presentation with lunch Total Number of Guests: 10 Non-HCP Guest Details: DMOS: 8 office staff, see attached sign in sheet Custom Average Guest Spend: \$12.02 Receipt Type: Regular Receipt (no VAT or CAD tax) Business Line: 005 Xartemis XR Allocations: \$120.21, 157011221290 Sales District Manager-20100, Sales District Manager-20100 Guests: Count: 1, Average: \$120.21 THOMAS DAVID DULANEY External Doctor 311 S CLARK ST STE 285					
Meals - Self ^c	Mar 17, 2015		\$28.93	\$28.93		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card BACKPOCKET BREWING
		Approved Amount:				Information:	
		Location: CORALVILLE/Iowa/United States Receipt Type: Regular Receipt (no VAT or CAD tax) Meal Type: 3. Dinner Allocations: \$28.93, 157011221290 Sales District Manager-20100, Sales District Manager-20100					
HCP Meal - In Office Meal or Refreshment	Mar 18, 2015		\$11.99	\$11.99		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card BRUEGGERS
		Approved Amount:				Information:	
		Location: CORALVILLE/Iowa/United States Description: presentation with breakfast Total Number of Guests: 3 Non-HCP Guest Details: St. Lukes Hospital -Orthopedic Floor: 1 office staff, see attached sign in sheet Custom Average Guest Spend: \$4.00 Receipt Type: Regular Receipt (no VAT or CAD tax) Business Line: 045 Ofirmev Allocations: \$11.99, 157011221290 Sales District Manager-20100, Sales District Manager-20100 Guests: Count: 1, Average: \$11.99 HEIDI SANDERSFELD External Physician Assistant 600 7TH ST SE					
Hotel	Mar 19, 2015		\$175.36	\$175.36		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card Marriott
		Location: Iowa City/Iowa/United States Receipt Type: Regular Receipt (no VAT or CAD tax)					
<input checked="" type="checkbox"/> Parking	Mar 19, 2015		\$8.00	\$8.00		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card Marriott
		Approved Amount:				Information:	
		Location: Iowa City/Iowa/United States Receipt Type: Regular Receipt (no VAT or CAD tax) Allocations: \$8.00, 157011221290 Sales District Manager-20100, Sales District Manager-20100					
<input checked="" type="checkbox"/> Room Rate	Mar 19, 2015		\$149.00	\$149.00		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card Marriott
		Approved Amount:				Information:	
		Receipt Type: Regular Receipt (no VAT or CAD tax) Allocations: \$149.00, 157011221290 Sales District Manager-20100, Sales District Manager-20100					
<input checked="" type="checkbox"/> Room Tax	Mar 19, 2015		\$18.36	\$18.36		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card Marriott
		Approved Amount:				Information:	
		Receipt Type: Regular Receipt (no VAT or CAD tax) Allocations: \$18.36, 157011221290 Sales District Manager-20100, Sales District Manager-20100					
Travel - Other Travel Expenses	Mar 20, 2015		\$6.00	\$6.00		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card AMEX FEE ZHVUDQ
		Approved Amount:				Information:	
		Location: 08004558640/Arizona/United States Receipt Type: No receipt Other Travel Expense Type: Amex Fee Allocations: \$6.00, 157011221290 Sales District Manager-20100, Sales District Manager-20100					
Hotel	Mar 25, 2015		\$164.16	\$164.16		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card Marriott

		Location: Iowa City/Iowa/United States				Receipt Type: Regular Receipt (no VAT or CAD tax)			
<input checked="" type="checkbox"/>	Parking	Mar 25, 2015		\$8.00	\$8.00		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	Marriott
			Approved Amount:				Information		
		Location: Iowa City/Iowa/United States				Receipt Type: Regular Receipt (no VAT or CAD tax)			
		Allocations:		\$8.00, 157011221290 Sales District Manager-20100, Sales District Manager-20100					
<input checked="" type="checkbox"/>	Room Rate	Mar 25, 2015		\$139.00	\$139.00		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	Marriott
			Approved Amount:				Information		
		Receipt Type: Regular Receipt (no VAT or CAD tax)				Allocations:		\$139.00, 157011221290 Sales District Manager-20100, Sales District Manager-20100	
<input checked="" type="checkbox"/>	Room Tax	Mar 25, 2015		\$17.16	\$17.16		Weekly Expenses	Mallinckrodt Corporate Card <input type="checkbox"/> Master Card	Marriott
			Approved Amount:				Information		
		Receipt Type: Regular Receipt (no VAT or CAD tax)				Allocations:		\$17.16, 157011221290 Sales District Manager-20100, Sales District Manager-20100	

Click on link below to view scanned receipts.

[View Receipts](#)

Item Notes			
<input checked="" type="checkbox"/>	Name	Date	Note
a	Michael J Glatt	Mar 27, 2015	Binder, tabs, business card page
b	Michael J Glatt	Mar 27, 2015	copies of FTF and Ofirmev invites
c	Michael J Glatt	Mar 27, 2015	meal for myself on overnight stay

ERP Manager Review	
To process this document enter your user ID and password and click a button.	
User ID:	<input type="text"/>
Password:	<input type="password"/>
Document Note (Required on Reject and Return for More Info)	
<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	
Approve	Reject
Return for More Info	